

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Visa Office Address]  
[Embassy/Consulate of Bhutan]  
[City, State, Zip Code]

Subject: Visa Application for Travel to Bhutan

Dear [Consulate Officer's Name],

I am writing to formally apply for a visa to visit Bhutan. I plan to travel from [start date] to [end date] for tourism purposes.

I am a [Your Nationality] citizen currently residing in [Your City/Country]. I have enclosed all necessary documents, including my passport copy, completed visa application form, passport-sized photographs, travel itinerary, and proof of accommodation.

The purpose of my visit is to [briefly explain your reason for visiting, e.g., sightseeing, cultural experience]. I am particularly interested in visiting [mention key places you wish to see, e.g., Paro, Thimphu, Punakha], as well as participating in local cultural events.

I would be grateful if you could process my application at your earliest convenience. Thank you for considering my request.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]