

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Embassy or Consulate Name]  
[Embassy or Consulate Address]  
[City, State, Zip Code]

Dear [Consul/Officer's Name],

Subject: Request for Bhutan Visa Approval

I am writing to formally request approval for a visa to visit Bhutan for tourism purposes. I plan to travel from [start date] to [end date] and have made all necessary arrangements for my stay, including accommodations and an itinerary of places I wish to visit.

My travel details are as follows:

- Full Name: [Your Full Name]
- Passport Number: [Your Passport Number]
- Nationality: [Your Nationality]
- Date of Birth: [Your Date of Birth]

I have also attached the required documents, including:

1. Completed visa application form
2. Passport-sized photographs
3. A copy of my passport
4. Travel itinerary
5. Hotel reservation details
6. Proof of travel insurance

I assure you that I will abide by all Bhutanese laws and respect the culture of your beautiful country during my visit.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]