

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

BGE

[Company Address or Online Contact Info]
[City, State, Zip Code]

Dear BGE Customer Service,

Subject: Request for BGE Account Access

I hope this message finds you well. I am writing to request access to my BGE account. Below are my account details for your reference:

- Account Holder Name: [Your Name]
- Account Number: [Your Account Number]
- Service Address: [Your Service Address]

Due to [briefly explain the reason for your request, e.g., "recent issues accessing my account online"], I would appreciate your assistance in re-establishing my access.

Please let me know what information or documentation you require from my end to expedite this process.

Thank you for your prompt attention to this matter. I look forward to your swift response.

Sincerely,
[Your Name]