

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
BGE Customer Service  
[Company Address]  
[City, State, Zip Code]  
Subject: Request for Online Access Approval  
Dear BGE Customer Service,  
I hope this message finds you well. I am writing to request approval for online access to my BGE account. My account number is [Your Account Number].  
Having online access will enable me to manage my account more efficiently, view my billing history, and monitor my usage. Please let me know if you require any further information or documentation to facilitate this request.  
Thank you for your assistance.  
Sincerely,  
[Your Name]  
[Your Account Number]