

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

BGE (Baltimore Gas and Electric)

[Company Address]  
[City, State, Zip Code]

Subject: Account Recovery Request

Dear BGE Customer Service,

I hope this message finds you well. I am writing to request assistance with recovering my BGE account. Unfortunately, I am unable to access my account due to [briefly describe the issue, e.g., forgotten password, locked account, etc.].

My account details are as follows:

- Full Name: [Your Full Name]
- Account Number: [Your Account Number]
- Service Address: [Your Service Address]

I would appreciate your guidance on the steps I need to take to regain access to my account. If any additional information or verification is needed, please let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,  
[Your Name]