

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[Recipient's Company]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am [Your Position] at [Your Company]. We are excited to reach out to you regarding a potential promotional partnership that we believe could be mutually beneficial.

[Briefly introduce your company and its mission or unique value proposition.]

We admire the work that [Recipient's Company] is doing in [mention specific area or initiative], and we see a great alignment between our brands. We would like to propose a partnership that could help both of our companies reach a wider audience while providing value to our customers.

[Outline the details of your proposed partnership, including any specific ideas, goals, and potential benefits for both parties.]

We would love the opportunity to discuss this in more detail and explore how we can work together. Please let me know a convenient time for you to connect, or feel free to suggest a time that works for you.

Thank you for considering this partnership opportunity. I look forward to hearing from you soon.

Best regards,

[Your Name]
[Your Position]
[Your Company]