

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

Baltimore Gas and Electric (BGE)

P.O. Box 1475

Baltimore, MD 21203

Subject: Request for Service Cancellation

Dear BGE Customer Service,

I hope this message finds you well. I am writing to formally request the cancellation of my gas and electric service with BGE.

Account Number: [Your Account Number]

Service Address: [Your Service Address]

I would like the cancellation to be effective on [Desired Cancellation Date]. Please confirm the final billing details and any necessary steps required on my part.

Thank you for your assistance.

Sincerely,

[Your Name]