

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Customer Service Department
Baltimore Gas and Electric (BGE)
P.O. Box 1475
Baltimore, MD 21203

Subject: Request for Rate Reduction

Dear BGE Customer Service,

I hope this letter finds you well. I am writing to formally request a review of my current gas and electric rates. My account number is [Your Account Number].

Due to [briefly explain your reason for the request, e.g., financial hardship, changes in income, etc.], I am finding it increasingly difficult to manage my utility expenses. I believe a rate reduction could provide significant relief in my current situation.

I understand that there are programs and options available for customers in need, and I request your assistance in exploring these possibilities. Thank you for considering my request. I appreciate your attention to this matter and look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]