

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Billing Department
Baltimore Gas and Electric Company (BGE)
[Company Address]
[City, State, Zip Code]

Subject: Dispute of Meter Reading for Account #[Your Account Number]

Dear BGE Customer Service,

I am writing to formally dispute the recent meter reading associated with my account #[Your Account Number]. I have reviewed my latest bill, dated [Date of Bill], and noticed that the meter reading appears to be inaccurate.

According to my own records, the meter reading I submitted on [Date of Your Reading] was [Your Reading], which differs significantly from the reading on the bill of [Bill Reading]. I believe this discrepancy may be due to [briefly explain your reasoning, e.g., estimated reading, faulty meter, etc.].

To resolve this issue, I kindly request that you review my account and the associated readings. I am also open to a re-evaluation of the meter if necessary. Please let me know what further steps I need to take.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Account Number]

[Optional: Attachment of Supporting Documents]