

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Dear Visa Officer,

Subject: Personal Statement for BD Visa Application

I am writing to express my intention to apply for a BD visa and to provide a personal statement outlining my purpose for travel, my background, and my plans during my stay in [Destination Country].

**\*\*Introduction\*\***

My name is [Your Name], a [Your Age/Current Occupation/Student] from [Your Country]. I am seeking a BD visa to [state your primary purpose for visiting, e.g., work, study, tourism] from [start date] to [end date].

**\*\*Purpose of Visit\*\***

The primary purpose of my visit is to [explain your purpose in detail, e.g., attend a conference, pursue studies, engage in a cultural exchange]. I am particularly interested in [specific details related to your purpose].

**\*\*Background Information\*\***

I hold a [Your Degree/Qualification] in [Your Field] from [Your Institution]. I have worked at [Your Current or Previous Company] as a [Your Job Title], where I [describe your job responsibilities and any achievements]. My experiences have equipped me with the skills and knowledge that I plan to apply during my stay.

**\*\*Ties to Home Country\*\***

I have strong ties to my home country, as I [mention family, job, property, or educational commitments]. I am committed to returning to [Your Country] after the completion of my visit to [mention reason for return, e.g., continue my job, education, or family obligations].

**\*\*Conclusion\*\***

Thank you for considering my application. I am looking forward to the opportunity to [state what you hope to achieve or experience during your visit]. Should you require any further information, please feel free to contact me.

Sincerely,

[Your Name]

[Signature if sending a hard copy]