

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Bank Manager's Name]

BDO Bank

[Branch Address]
[City, State, Zip Code]

Dear [Bank Manager's Name],
Subject: Appeal for Loan Approval

I hope this letter finds you well. I am writing to formally appeal the decision made regarding my recent loan application (Application ID: [Your Application ID]) submitted on [Submission Date].

[Briefly explain the purpose of the loan, e.g., "The loan was intended to cover the costs of purchasing a new home for my family, and it is vital for us to secure this funding."]

While I understand the reasons for the initial denial, I would like to provide additional information that may positively impact your re-evaluation of my application. [Mention any new evidence or change in circumstances, such as improved income, better credit score, or other financial changes.]

I assure you that I am committed to fulfilling my loan obligations and have taken the necessary steps to ensure my ability to repay the loan responsibly. [Optional: Briefly outline your repayment plan or any additional financial supports you may have.]

I kindly request that you reconsider my application for the loan, as it is of great significance to my personal circumstances. I would be grateful for the opportunity to discuss this matter further and am eager to provide any additional documentation needed.

Thank you for your attention and consideration. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]