

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Bank Manager's Name]
BDO Unibank, Inc.
[Branch Address]
[City, State, Zip Code]

Dear [Bank Manager's Name],
I hope this letter finds you well. I am writing to inquire about the mortgage options available through BDO Unibank, Inc. I am considering purchasing a property and would like to understand the various mortgage products you offer, including interest rates, terms, and eligibility requirements.

Additionally, I would appreciate any information regarding the application process, documentation required, and any promotional offers that may be available at this time.

Thank you for your assistance. I look forward to your prompt response.
Sincerely,
[Your Name]