

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

Bank of the Philippine Islands

[Branch Address]  
[City, State, ZIP Code]

Subject: Housing Loan Application

Dear [Branch Manager's Name],

I am writing to formally apply for a housing loan with BDO. I am interested in purchasing a property located at [Property Address], which I believe will serve as a great investment for my future and my family. As part of my application, I have attached the necessary documents, including:

1. Completed loan application form
2. Proof of income
3. Detailed information about the property
4. Valid identification

I am requesting a loan amount of [Desired Loan Amount] with a repayment period of [Desired Repayment Period]. I believe that my financial standing and credit history make me a suitable candidate for this loan. Thank you for considering my application. I look forward to your favorable response.

Sincerely,  
[Your Name]