

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

BDO Credit Card Department

[Bank Address]
[City, State, Zip Code]

Dear Sir/Madam,

I am writing to formally apply for a BDO Credit Card. I have been a BDO account holder for [number] years and have always appreciated the services offered by your bank.

I believe that a BDO Credit Card would greatly assist me in managing my financial transactions more efficiently. I have a stable income and a good credit history, which I am happy to provide documentation for upon request.

Please find attached the necessary documents to support my application, including my identification, proof of income, and any other required forms.

I look forward to your favorable response regarding my application.

Thank you for considering my request.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]