```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
Dear [Friends/Family/Guests],
I am excited to invite you to a BBQ party at my place on [date] at
[time].
Here's the planned activity schedule for the day:
**BBQ Party Activity Schedule**
**[Time] - Guests Arrival**
- Welcome drinks and mingling
**[Time] - BBQ Setup**
- Set up the grill and prepare food
**[Time] - Cooking Begins**
- Start grilling burgers, hot dogs, and veggies
**[Time] - Games and Activities**
- Lawn games: cornhole, frisbee, and relay races
**[Time] - Dinner is Served**
- Enjoy the delicious BBQ feast!
**[Time] - Dessert & Drinks**
- S'mores and a selection of beverages
**[Time] - Socializing & Bonfire (if applicable)**
- Relax, chat, and enjoy the evening
Please RSVP by [RSVP Date] so I can prepare accordingly. Looking forward
to seeing everyone and having a fantastic time!
Best,
[Your Name]
```