

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Roommate's Name]  
[Roommate's Address]  
[City, State, Zip Code]

Dear [Roommate's Name],

This letter serves as a formal rental agreement between us regarding the rental of [Address of Rental Property] effective from [Start Date] to [End Date]. Below are the terms of our agreement:

1. **\*\*Rent\*\***: The total rent for the property is \$[Total Rent] per month, to be paid on or before the [Due Date] of each month.

2. **\*\*Security Deposit\*\***: A security deposit of \$[Deposit Amount] will be required before moving in, refundable upon the end of the tenancy subject to conditions outlined in this agreement.

3. **\*\*Utilities\*\***: Utilities will be divided as follows: [List utilities and how to split costs].

4. **\*\*House Rules\*\***: [Summarize any house rules, such as quiet hours, cleaning responsibilities, etc.].

5. **\*\*Lease Termination\*\***: Either party may terminate this agreement with a written notice of [Notice Period, e.g., 30 days].

6. **\*\*Additional Terms\*\***: [Any other specific terms that you wish to include].

Please sign below to indicate your acceptance of these terms and conditions.

Sincerely,

[Your Signature]  
[Your Printed Name]

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I, [Roommate's Name], agree to the terms and conditions outlined above.  
[Roommate's Signature]  
[Roommate's Printed Name]  
[Date]