

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Landlord/Property Manager's Name]  
[Property Management Company Name]  
[Property Address]  
[City, State, Zip Code]

Dear [Landlord/Property Manager's Name],  
I hope this message finds you well. I am writing to inquire about the rental property located at [Property Address]. I am interested in learning more about the availability, rental terms, and any specific requirements needed for potential tenants.

Additionally, I would appreciate information regarding the following:

- Monthly rent and security deposit
- Lease duration options
- Utilities included in the rent
- Pet policy, if applicable
- Any recent renovations or upgrades to the property

If possible, I would also like to schedule a time for a viewing of the property. Please let me know your availability, and I will do my best to accommodate.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,  
[Your Name]