

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this letter finds you well. I am writing to formally request the renewal of my lease for [Property Address] which is set to expire on [Lease Expiration Date].

I have enjoyed living in the property and appreciate your prompt responses to any maintenance issues that have arisen during my tenancy. I would like to propose to renew the lease for an additional [duration, e.g., one year] under the same terms as the current lease, with a rental amount of [current rent amount].

Please let me know if you are willing to proceed with this renewal or if there are any adjustments you would like to discuss. I look forward to your response.

Thank you for your consideration.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]