

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee]  
[Institution/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear Scholarship Committee,

I am writing to express my strong interest in the BBA scholarship offered by [Institution/Organization Name]. As an aspiring business professional, I believe this scholarship will enable me to achieve my academic and career goals while contributing positively to the community.

Currently, I am a [Your Current Year in School] student at [Your Current School]. My passion for business began at an early age, inspired by [Briefly describe what inspired you]. I have maintained a [Your GPA] GPA while actively participating in extracurricular activities such as [List relevant activities, e.g., business clubs, volunteer work], which have honed my leadership and teamwork skills.

Receiving this scholarship would alleviate the financial burden on my family, allowing me to focus more on my studies and participate in additional professional development opportunities. I am particularly drawn to [Specific program or opportunity at the institution] and believe it will enhance my understanding of [Specific aspect of business].

Moreover, I am committed to using my education to make a positive impact in my community. I plan to [Share your future goals and how they relate to community impact]. This scholarship is not just an investment in my education; it is an investment in the future contributions I aspire to make.

Thank you for considering my application. I look forward to the opportunity to further discuss my candidacy for the BBA scholarship.

Sincerely,  
[Your Name]