

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

Axis Bank

[Bank Address]
[City, State, Zip Code]

Subject: Request for Credit Card Statement

Dear Sir/Madam,

I hope this letter finds you well.

I am writing to request a copy of my credit card statement for my Axis Bank Credit Card (Card Number: **** * [Last Four Digits]) for the period of [Start Date] to [End Date].

Please send the requested statement to my registered email address or my mailing address mentioned above.

Thank you for your assistance in this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]