```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
Customer Service Department
Axis Bank
[Bank Address]
[City, State, Zip Code]
Subject: Confirmation of Axis Credit Card Usage
Dear Customer Service,
I am writing to confirm the usage of my Axis credit card, details are as
follows:
- Cardholder Name: [Your Name]
- Credit Card Number: [Last Four Digits of Card]
- Account Number: [Your Account Number]
- Transaction Dates: [List of Transaction Dates]
- Transaction Amounts: [List of Transaction Amounts]
I would appreciate it if you could verify these transactions and provide
me with a confirmation of the same. Please let me know if additional
information is required.
Thank you for your assistance.
Sincerely,
[Your Signature (if sending a hard copy)]
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[Your Printed Name]