

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

Axis Bank

[Bank Address]  
[City, State, Zip Code]

Subject: Request for Cancellation of Axis Credit Card

Dear Sir/Madam,

I am writing to formally request the cancellation of my Axis Credit Card with the following details:

Cardholder Name: [Your Name]

Credit Card Number: [Last Four Digits of Card]

Account Number: [Your Account Number]

I request that you process this cancellation effective immediately. I understand the terms and conditions associated with this request and confirm that I have settled any outstanding dues.

Please send me a written confirmation of the cancellation at your earliest convenience.

Thank you for your assistance in this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]