

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]

Axis Bank

[Branch Address]
[City, State, Zip Code]

Subject: Loan Approval Letter

Dear [Recipient Name],

We are pleased to inform you that your application for a loan with Axis Bank has been approved. Below are the details of your loan:

****Loan Amount****: [Approved Amount]

****Loan Type****: [Type of Loan, e.g., Personal, Home, Auto]

****Interest Rate****: [Interest Rate]%

****Loan Tenure****: [Tenure Duration, e.g., 5 years]

****Monthly EMI****: [EMI Amount]

As part of the loan approval, you are required to complete the following steps:

1. Sign and return the attached Loan Agreement.
2. Provide any additional documentation requested by your branch.
3. Confirm your acceptance by [Date].

We appreciate your trust in Axis Bank and look forward to serving you.

Should you have any questions, please contact our customer service at [Customer Service Phone Number] or visit your nearest branch.

Thank you for choosing Axis Bank.

Sincerely,

[Your Name]

[Your Title]

Axis Bank