

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Branch Manager

Axis Bank

[Branch Address]
[City, State, Zip Code]

Subject: Request for Nomination Update

Dear [Branch Manager's Name],

I am writing to formally request an update to my nomination details associated with my bank account [Account Number].

Please find the current details of my nomination:

- Name of Nominee: [Current Nominee Name]
- Relationship: [Relationship with Nominee]
- Nominee's Date of Birth: [Date of Birth]

I would like to update the nomination as follows:

- Name of New Nominee: [New Nominee Name]
- Relationship: [New Relationship with Nominee]
- Nominee's Date of Birth: [New Date of Birth]

I kindly ask you to process this update at your earliest convenience. I have enclosed the necessary identification and documentation for verification purposes.

Thank you for your attention to this matter. Please feel free to contact me if you require any further information.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]