

[Your Name]  
[Your Address]  
[City, State, Zip]  
[Your Email]  
[Your Phone Number]  
[Date]  
[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip]

Dear [Employer's Name],

I am writing to express my interest in the [specific job title] position at [Company's Name] as advertised [where you found the job posting]. With a degree in Architecture from [Your University] and over [number] years of experience in [specific area of expertise or type of projects], I am excited about the opportunity to contribute to your team.

In my previous role at [Your Previous Company], I successfully [mention a relevant responsibility or project]. This experience strengthened my skills in [list two or three relevant skills or software, e.g., AutoCAD, Revit, project management], allowing me to [describe a measurable achievement or outcome].

I am particularly drawn to this position at [Company's Name] because of [mention something specific about the company or its projects that aligns with your skills or interests]. I admire [specific projects or values of the company], and I am eager to bring my expertise in [specific area] to help [mention how you plan to contribute to the company].

Enclosed is my resume, which provides further details about my background. I welcome the opportunity to discuss how my skills and experiences align with the needs of your team. Thank you for considering my application. I look forward to the possibility of contributing to

[Company's Name].

Sincerely,  
[Your Name]