

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Nomination Committee's Name]  
[Organization's Name]  
[Organization's Address]  
[City, State, Zip Code]

Dear [Nomination Committee's Name],  
I am writing to nominate [Nominee's Name] for the [specific award name]  
for their outstanding contributions as a volunteer at  
[Organization/Project Name].

[Nominee's Name] has dedicated [number] hours over the past [time period]  
to [describe specific volunteer activities or projects they have been  
involved in]. Their commitment to [specific cause or community] has made  
a significant impact, including [provide specific examples of  
achievements or contributions].

In addition to their exceptional work, [Nominee's Name] has demonstrated  
qualities such as [mention qualities like leadership, compassion,  
teamwork, etc.], which have inspired others to get involved and support  
our mission.

I believe [Nominee's Name] embodies the true spirit of volunteerism, and  
it is my honor to recommend them for this prestigious award.

Thank you for considering this nomination.

Sincerely,  
[Your Name]  
[Your Title/Position, if applicable]  
[Your Relationship to the Nominee]