

[Your Name]
[Your Title]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Recipient's Company/Organization]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to propose a funding opportunity that aligns with your commitment to support innovative businesses in [industry/sector]. Our company, [Your Company Name], is seeking [specific amount] to [briefly describe what the funding will be used for, e.g., develop a new product, expand operations, etc.].

[Provide a brief overview of your company, including its mission, key achievements, and market presence. Mention any unique selling propositions that differentiate your business.]

The funds will be utilized for [specific purposes, e.g., research and development, marketing, hiring talent, etc.]. We anticipate that this investment will lead to [describe expected outcomes and potential returns on investment, including growth rates, market penetration, or social impact].

We believe that a partnership with [Recipient's Company/Organization] could provide the perfect synergy to achieve our mutual goals. We would appreciate the opportunity to discuss this proposal further and explore how we can work together.

Thank you for considering this opportunity. I look forward to your positive response.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]