

[Your Organization's Letterhead]

[Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

Subject: Request for Monetary Donation

I hope this letter finds you in good health and high spirits. I am reaching out on behalf of [Your Organization's Name], a [brief description of your organization's mission or purpose].

At [Your Organization's Name], we are dedicated to [explain the objectives and goals]. With your support, we can continue to [specific ways the donation will be used].

We would be truly grateful for your consideration of a monetary donation to help us achieve our goals. Your contribution will make a significant difference in the lives of [who will benefit from the donation].

If you would like to donate, please visit [donation link/website] or contact us at [phone number/email address]. We appreciate any support you can provide.

Thank you for considering this opportunity to make a positive impact.

Warm regards,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Organization's Phone Number]

[Your Organization's Email Address]

[Your Organization's Website]