

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

The District Collector

[District Name]  
[Office Address]  
[City, State, Zip Code]

Subject: Appeal regarding [specific issue or matter]

Dear [District Collector's Name],

I hope this letter finds you well. I am writing to formally appeal for your intervention regarding [briefly describe the issue, e.g., "the denial of my application for financial assistance" or "the decision made on my land dispute"].

[In this paragraph, provide a detailed explanation of the situation, including any relevant dates, documents, or previous communications. Explain why you believe the decision should be reconsidered.]

[In this paragraph, include any supporting evidence or witness statements that strengthen your case. If applicable, mention any laws or regulations that support your appeal.]

I request your kind attention to this matter and hope for a favorable resolution. I am willing to provide any additional information or documentation you may require.

Thank you for your consideration. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]