

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Distributorship Proposal

I hope this message finds you well. We are reaching out to discuss the potential for a distributorship agreement between [Your Company Name] and [Recipient Company Name].

[Paragraph detailing your company's background and the products/services offered.]

[Paragraph explaining the benefits of the distributorship opportunity and how it aligns with the recipient's business goals.]

We believe that a partnership could be mutually beneficial, and would like to schedule a meeting to discuss this opportunity further. Please let us know your availability for a call or in-person meeting.

Thank you for considering this proposal. We look forward to your response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Phone Number]

[Your Email Address]