

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Property Management Company Name]
[Company Address]
[City, State, Zip Code]

Subject: Letter of Authorization for Property Management

Dear [Property Manager's Name],

I, [Your Name], the owner of the property located at [Property Address], hereby authorize [Property Management Company Name] to act on my behalf in all matters relating to the management of my property.

This authorization includes, but is not limited to, the following responsibilities:

1. Collecting rent and other payments from tenants.
2. Coordinating repairs and maintenance of the property.
3. Handling tenant inquiries and concerns.
4. Signing leases and other documents as necessary.

This authorization is effective from [Start Date] and will remain in effect until [End Date or "until further notice"].

Thank you for your cooperation.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title, if applicable]
[Date]