

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Department of Home Affairs
[Address of the specific office]
[City, State, Zip Code]

Subject: Application for Visa Due to Unauthorised Stay

Dear Sir/Madam,

I am writing to formally request consideration for a visa following my recent unauthorised stay in Australia. My details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Passport Number: [Your Passport Number]
- Last Visa Grant Number: [Last Visa Grant Number]
- Date of Entry: [Date You Entered Australia]
- Date Visa Expired: [Date Your Visa Expired]

I acknowledge that my visa has expired, and I sincerely apologize for this oversight. [Briefly explain the circumstances that led to your unauthorised stay, e.g., personal issues, health problems, misunderstanding of visa conditions, etc.]

I am requesting the opportunity to resolve my immigration status and obtain a suitable visa to remain in Australia legally. [Mention any supporting documents you are including, such as medical records, character references, proof of employment, etc.]

I appreciate your understanding and discretion in this matter and respectfully ask for your assistance in allowing me to rectify my visa situation. Thank you for considering my application.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]