

[Your Name]
[Your Address]
[City, State, Postcode]
[Email Address]
[Phone Number]
[Date]

Department of Home Affairs

[Relevant Office Address]
[City, State, Postcode]

Subject: Partner Visa Application Submission - [Your Visa Application ID]

Dear Visa Officer,

I am writing to formally submit my application for a Partner Visa (subclass [insert subclass]) in support of my partner, [Partner's Full Name], who is an Australian citizen/permanent resident. We appreciate your attention to our application and provide the following details to support our case.

****Applicant Details****

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Country of Citizenship: [Your Country]

****Sponsor Details****

- Full Name: [Partner's Full Name]
- Date of Birth: [Partner's Date of Birth]
- Country of Citizenship: [Partner's Country]

****Relationship Details****

- Date of Relationship Commencement: [Start Date]
- Nature of Relationship: [Brief Description - e.g., dating, cohabitation, etc.]
- Joint Financial Commitments: [Details - e.g., bank accounts, rental agreements]
- Joint Social Activities: [Details - e.g., travels, family gatherings]

Attached to this letter are the necessary documents to support our application, including:

1. Form 47SP - Application for Partner Visa
2. Form 40SP - Sponsorship for Partner Visa
3. Certified copies of our identification documents
4. Evidence of our genuine relationship
5. [Any other relevant documents]

We believe that our application demonstrates our commitment to each other and the legitimacy of our relationship. Thank you for considering our application. Should you require any further information or clarification, please do not hesitate to contact me.

Yours sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]