

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Invitation for Family Reunion Visa Application

I hope this letter finds you in great health and spirits. I am writing to formally invite you to Australia for a family reunion. As a permanent resident/citizen of Australia, it would mean a lot to have you here with us, reconnecting with family and creating cherished memories together. The purpose of your visit is to strengthen our family bonds and participate in [mention any specific events or gatherings, e.g., birthday celebrations, holidays, family gatherings]. We will be glad to host you during your stay from [start date] to [end date].

For your convenience, I will provide accommodation at my residence located at [your address]. Additionally, I will be responsible for your travel and expense needs during your visit, ensuring that your stay is comfortable and enjoyable.

I am looking forward to having you here and spending quality time together. Please do not hesitate to reach out if you need any further information or assistance with your visa application.

Warm regards,

[Your Signature (if sending a hard copy)]
[Your Printed Name]