

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, ZIP Code]

Dear [Employer's Name],

Subject: Request for Employer-Sponsored Visa

I hope this message finds you well. I am writing to formally request your support in applying for an employer-sponsored visa to continue my employment with [Company's Name] in [Position/Role].

As you know, I have been a part of the [Department/Team] since [Start Date] and have contributed significantly to [mention specific projects or achievements]. I believe that my skills in [mention skills relevant to your role] will continue to benefit the company and its goals.

In order to remain in Australia and continue my work, I require sponsorship for a [specific visa type, e.g., Temporary Skill Shortage (TSS) visa]. I am confident that this transition will not only facilitate my stay but will also allow me to further contribute to the success of [Company's Name].

I would appreciate the opportunity to discuss this matter further and explore the steps needed for the sponsorship process. Thank you for considering my request, and I look forward to your positive response.

Best regards,

[Your Name]  
[Your Job Title]