

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Subject: Travel Consent Letter

Dear [Recipient Name],

I, [Your Full Name], am the [relationship, e.g., parent/guardian] of [Child's Full Name], born on [Child's Date of Birth]. I hereby give my consent for [him/her/them] to travel to [Destination] from [Departure Date] to [Return Date].

During this trip, [Child's Full Name] will be accompanied by [Accompanying Adult's Full Name and Relationship to Child]. I trust that [he/she/they] will take good care of [Child's Full Name] during the travels.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any further information or verification.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Typed Name]

[Your Relationship to Child]