

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Bank/Financial Institution Name]  
[Bank Address]  
[City, State, Zip Code]

Subject: Authorization for Loan Application

Dear [Recipient's Name],

I, [Your Name], hereby authorize [Loan Officer's Name] of [Bank/Financial Institution Name] to act on my behalf in the processing of my loan application. This authorization grants [Loan Officer's Name] the right to access and review all necessary information and documents related to my loan application.

I understand that this authorization is to facilitate the loan application process and that all information will be handled securely and in accordance with privacy regulations.

Thank you for your attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Social Security Number or Account Number (if applicable)]