

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I, [Your Name], hereby authorize [Company Name] to conduct a credit check in connection with my application for [specify purpose, e.g., rental application, loan application, etc.].

I understand that this credit check may involve a review of my credit history and relevant personal information. I grant my consent for you to obtain this information from any credit reporting agency.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any additional information to facilitate this request.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Social Security Number (if required for the credit check)]