

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Credit Card Company Name]  
[Company Address]  
[City, State, Zip Code]

Subject: Credit Card Application Submission

Dear [Credit Card Company Name],

I am writing to submit my application for a credit card with your institution. I believe that your offerings align with my financial needs, and I am eager to become a valued customer.

Enclosed with this letter are the following documents for your review:

1. Completed credit card application form
2. Copy of my government-issued ID
3. Proof of income (e.g., pay stubs, tax returns)
4. [Any other relevant documents]

I understand that my application will be reviewed, and I am happy to provide any additional information or documentation upon request. Thank you for considering my application. I look forward to your prompt response.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]