

[Your Organization's Letterhead]

[Date]

To Whom It May Concern,

This is to certify that [Name of the Individual] s/o/d/o [Parent's Name], residing at [Address], is a bonafide [student/employee] of [Organization Name]. [He/She/They] has been associated with us since [Date of Joining] and is currently enrolled in [Course/Position] for the academic year [Year/Session].

This certificate is issued upon the request of [Name] for [specific purpose, e.g., applying for a job, scholarship, etc.].

We wish [him/her/them] all the best in [his/her/their] future endeavors.

Thank you.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]

[Seal/Stamp if applicable]