

[Your Name]  
[Your Title/Position]  
[Your Department/Agency]  
[Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]  
[Date]

[Recipient Name]  
[Recipient Title/Position]  
[Recipient Department/Agency]  
[Address]  
[City, State, Zip Code]

Subject: Arrest Warrant Request

Dear [Recipient Name],

I am writing to formally request the issuance of an arrest warrant for [Subject's Full Name], [Subject's Date of Birth], [Subject's Address], for the offense of [Offense Description] as outlined in [Relevant Statute or Code].

The basis for this request is as follows:

1. **\*\*Offense Description:\*\*** [Detailed description of the offense]
2. **\*\*Evidence:\*\*** [Brief summary of the evidence supporting the request]
3. **\*\*Previous History:\*\*** [Any relevant prior offenses or actions taken]

Given the seriousness of the offense and the potential risk to the community, I believe that an arrest warrant is necessary to ensure compliance with the law.

Please find attached all supporting documentation related to this case, including [list any attached documents such as police reports, witness statements, etc.].

Thank you for your attention to this matter. I look forward to your prompt response regarding the issuance of the arrest warrant.

Sincerely,

[Your Signature]  
[Your Printed Name]  
[Your Title/Position]  
[Your Department/Agency]  
[Attachments: List of documents]