

[Your Name]  
[Your Title/Position]  
[Your Organization/Agency]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title/Position]  
[Recipient's Organization/Agency]  
[Recipient's Address]  
[City, State, Zip Code]

Subject: Request for Issuance of Arrest Warrant

Dear [Recipient's Name],

I am writing to formally request the issuance of an arrest warrant for [Full Name of the Suspect], who is currently believed to be residing at [Suspect's Address or Last Known Location].

Details of the case are as follows:

- \*\*Case Number:\*\* [Insert Case Number]
- \*\*Charged Offense:\*\* [Specify the Offense/Charges]
- \*\*Date of Incident:\*\* [Insert Date of Incident]
- \*\*Summary of the Case:\*\* [Provide a brief summary of the case and the grounds for the warrant request.]

In support of this request, I have included the following evidence/documentation:

1. [List any supporting documents, such as affidavits, reports, or witness statements.]
2. [Additional documentation as needed.]

Given the circumstances surrounding this case, it is imperative that swift action be taken to ensure public safety and uphold the law.

Thank you for your attention to this urgent matter. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information or clarification.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Title/Position]  
[Your Organization/Agency]