

[Your Name]
[Your Title/Position]
[Your Organization/Agency]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Subject: Arrest Warrant Notification

Dear [Recipient Name],

I am writing to notify you that an arrest warrant has been issued for [Subject's Full Name], [Date of Birth], in connection with [Nature of Offense/Charge]. The warrant was issued on [Date of Issuance] by [Issuing Authority/Court Name].

Details of the arrest warrant are as follows:

- ****Warrant Number:**** [Warrant Number]
- ****Charge:**** [Specific Charges]
- ****Issuing Authority:**** [Court/Agency that issued the warrant]
- ****Conditions:**** [Any Specific Conditions if applicable]

Please be advised that this warrant is active, and the individual named in it may be arrested at any time. If you have any information regarding the whereabouts of [Subject's Full Name], please contact [Law Enforcement Agency] at [Contact Information].

To avoid any legal repercussions, it is recommended that the individual named in the warrant seeks legal counsel.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]
[Your Title/Position]
[Your Organization/Agency]