

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[Instructor's Name]
[Course Title]
[Institution Name]
[Institution Address]
[City, State, Zip Code]

Dear [Instructor's Name],

I am writing to present my argumentative essay titled "[Title of Essay]" for your review. In this essay, I argue that [briefly state your main argument]. My position is supported by [mention key evidence or points]. The introduction of the essay provides a context for the argument by [describe what the introduction discusses]. In the body paragraphs, I delve into [briefly outline the main points or sections of the essay]. Each point is robustly supported by [mention types of evidence, such as statistics, expert opinions, or case studies].

I have also addressed potential counterarguments by [describe how you counter opposing views], demonstrating the strength of my position. The conclusion reiterates the importance of my argument and suggests [mention any implications or actions recommended].

Thank you for taking the time to read my essay. I look forward to your feedback.

Sincerely,

[Your Name]
[Your Student ID]