

[Your Company Letterhead]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Company Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Aquaculture Export Documentation

Dear [Recipient Name],

We are pleased to provide you with the necessary documentation for the export of our aquaculture products. Below are the details pertaining to the shipment:

**\*\*Product Information\*\*:**

- Species: [Specify species]
- Quantity: [Specify quantity]
- Packaging: [Specify packaging details]

**\*\*Export Details\*\*:**

- Date of Shipment: [Specify shipment date]
- Port of Export: [Specify port]
- Destination: [Specify destination country]

**\*\*Required Documentation\*\*:**

1. Export License
2. Health Certificate
3. Bill of Lading
4. Commercial Invoice
5. Certificate of Origin

Please find the attached documents for your reference. If you require any additional information or further assistance, feel free to contact us.

Thank you for your cooperation.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Signature (if sending a hard copy)]