

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]  
[Recipient's Name]  
[Title]  
[Organization's Name]  
[Organization's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the [specific fellowship name] offered by [Organization's Name]. I am currently a [your current position, e.g., graduate student, researcher, etc.] at [your institution or organization], where I am pursuing [briefly describe your area of study or work].

My academic background and professional experiences have equipped me with the skills necessary to contribute effectively to [related field or project]. [Mention any relevant experience, skills, or projects that align with the fellowship requirements].

I am particularly drawn to this fellowship because [explain why you are interested in this specific fellowship and how it aligns with your career goals]. I am eager to work with [mention any specific mentors, projects, or aspects of the fellowship that interest you].

Enclosed is my resume/CV, which provides further detail about my background and accomplishments. Thank you for considering my application. I look forward to the opportunity to contribute to [Organization's Name] and to further discuss how I can align with its goals.

Sincerely,  
[Your Name]