

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Scholarship Committee's Name]  
[Scholarship Provider's Name]  
[Provider's Address]  
[City, State, Zip Code]

Dear [Scholarship Committee's Name or "Scholarship Committee"],  
I am writing to express my interest in the [Name of Scholarship] for which I am applying. I am currently a [Your Year, e.g., sophomore] at [Your School/University] majoring in [Your Major]. This scholarship would greatly assist me in pursuing my academic and career goals in [Your Field/Area of Interest].

Throughout my academic career, I have maintained a [Your GPA or Academic Achievement], and have been actively involved in [Extracurricular Activities, Volunteer Work, or Leadership Roles]. These experiences have not only honed my skills but also deepened my commitment to [Your Passion or Cause Related to the Scholarship].

I am particularly drawn to this scholarship because [Explain Why the Scholarship is Important to You and How it Aligns with Your Goals]. With your support, I will be able to [Explain How You Plan to Use the Scholarship Funds, e.g., attend a specific program, purchase books and supplies, etc.].

Thank you for considering my application. I am looking forward to the opportunity to contribute to [Organization or Community Related to the Scholarship] and to further my education in [Your Field]. Please find my application and additional materials attached for your review.

Sincerely,  
[Your Name]