

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Bank Name]
[Branch Address]
[City, State, ZIP Code]

Dear [Bank Manager's Name or "Account Opening Department"],
I am writing to formally request the opening of a student bank account. I am currently a student at [Your School/University Name], and I would like to manage my finances responsibly during my studies.

Please find the necessary details below:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Address: [Your Current Address]
- Email: [Your Email Address]
- Phone Number: [Your Phone Number]
- School/University Name: [Your School/University Name]
- Student ID (if applicable): [Your Student ID]

I have attached the required documents, including proof of enrollment, identification, and any other necessary forms.

Thank you for your assistance. I look forward to your prompt response regarding the next steps in the account opening process.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]