

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Bank Name]
[Bank Address]
[City, State, Zip Code]

Dear [Bank Manager's Name],

I am writing to formally request the opening of an investment bank account with [Bank Name]. I am interested in exploring various investment opportunities and believe your institution offers the services that align with my financial goals.

Please find attached the necessary documents required for the account opening process, including:

1. Completed account opening application form
2. Proof of identity (copy of ID/passport)
3. Proof of address (utility bill/bank statement)
4. Any other documents as required

I would appreciate your guidance on any additional steps needed to proceed with the account opening. Thank you for your attention to this matter, and I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]