

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]
[Company/Organization Name]
[Company Address]
[City, State, ZIP Code]

Subject: Contesting Incorrect TDS Withdrawal

Dear [Recipient Name],

I hope this letter finds you well.

I am writing to formally contest the incorrect Tax Deducted at Source (TDS) withdrawal that was applied to my account.

Details of the withdrawal are as follows:

- TDS Amount: [specify amount]
- Date of Withdrawal: [specify date]
- TAN of Deductor: [specify TAN]
- PAN: [Your PAN]

Upon reviewing my financial records and tax liabilities, I believe that the TDS amount deducted is incorrect due to [briefly explain reason for contesting, e.g., higher deductions, incorrect assessment, etc.].

I kindly request a review of my case and a rectification of the TDS amount deducted. Attached are copies of [mention any supporting documents included, e.g., pay slips, tax calculation, etc.].

Thank you for addressing this matter promptly. I look forward to your response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]